

MAIL-IN EXHIBITOR'S APPLICATION

MUSIC! MUSIC! MUSIC!

32nd Annual Marin Senior Information Fair

October 25, 2017 • 9:00 AM - 3:00 PM • Marin Center Exhibit Hall - San Rafael, Ca.

*Organization Name: (Print clearly) _____

*Contact Person & Title: (Print clearly) _____

*Street Address: (Print clearly) _____

*City: _____ *Zip: _____ *Phone: _____

*Email _____ Bus. Lic.# or 501(c)3: _____

Attach copy of 501(c)

I want Internet access? Yes Prefer quiet area? Yes

For publicity *Describe something special you will do at your booth* (Health Screenings, Games, Special Activities, Contests, etc.):

Prizes: Prizes, healthy treats or giveaways at my booth? Yes No

Briefly Describe: _____

Flyers: YES, We will distribute flyers before the Fair. (Limit 500). I understand my flyer order will be delivered or mailed in early September. PROVIDE _____ Senior Fair flyers.

BOOTH & WEBLINK CHOICES BELOW. • NOTE: DOUBLE BOOTH SPACES ARE LIMITED
Early Bird discount offered for Applications Postmarked by July 15, 2017

BOOTH FEE SCHEDULE

NON-PROFIT SINGLE EARLY REG. \$175 Postmarked After July 10 \$300

NON-PROFIT DOUBLE EARLY REG. \$350 Postmarked After July 10 \$450
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FOR-PROFIT SINGLE EARLY REG. \$400 Postmarked After July 10 \$500

FOR-PROFIT DOUBLE EARLY REG. \$800 Postmarked After July 10 \$850

LINK MY WEBSITE TO FAIR SITE \$50 Web address: _____

TOTAL PAYMENT AMOUNT \$ _____

* NAME OF PAYER ORGANIZATION _____

• MAIL YOUR APPLICATION, EXHIBITOR AGREEMENT & CHECK to:
Marin Senior Information Fair, P.O. Box 4071, San Rafael, CA 94913-4071.

• A check in the correct amount MUST accompany your application
Make your check payable to 'Senior Information Fair' (Tax Id # 510 506 394)

• Confirmation of booth space is sent in early September. • No refunds.

• For more information or additional applications visit www.marinseniorinformationfair.org

Continue on to The Exhibitor's Agreement on Page 2

MAIL-IN EXHIBITOR'S AGREEMENT

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Please read, sign & date Exhibitor's Agreement

- This Agreement is part of your Application.
- Read it carefully. Complete and keep copies of your application and agreement for your records.
- **Mail the completed & signed original with your check payment.**
- * **NAME OF PAYER ORGANIZATION MUST BE LISTED ON YOUR APPLICATION.**
- **EARLY BIRD** Applications postmarked by **JULY 15**, qualify for booth discount rate.
- Applications received **AFTER AUGUST 1**, may not be accepted.

**Marin Senior Information Fair reserves the right to refuse any applicant.*

**THE UNDERSIGNED AGREES TO ABIDE BY THE FOLLOWING RULES:
EVERY EXHIBITOR ON THE FAIR FLOOR MUST SUBMIT AN APPLICATION.
NO APPLICATION—NO ACCESS.**

1. ***My Booth will be set-up Tuesday, October 24, between 12:30 and 5:30 PM.**
BOOTHS EMPTY at 4:00 PM ON OCTOBER 24TH ARE REASSIGNED to Wait-Listed organizations. **NO REFUNDS. NO EXCEPTIONS.**
2. ***I will be present at my booth by 8:30 AM, on Wednesday, October 25, 2017**
I will not breakdown my booth and it will be staffed, intact, at all times until close of the Fair at 3:00 PM on Oct. 25th. BOOTH TEARDOWN STARTS AT 3:00 PM. NO EXCEPTIONS!
3. I will help publicize the Fair by distributing or posting flyers if possible.
4. I will conduct Fair activities relevant to seniors in the space within our booth.
5. I will remove all materials from my booth at 3 PM and dispose of trash in the cans and dumpster provided. Exhibitors who fail to clean up their booth areas are billed \$50 for cleaning.
6. For-profit exhibitors contribute 10% of sales profit at the event, to: Marin Senior Information Fair.

Exhibitor's Signature _____

Agency/Business Name: (Print clearly) _____ Date: _____

Please be aware: this is a large event. In order to offer a complete and professional presentation for the enjoyment of guests and your fellow exhibitors, the Fair relies upon your cooperation to create a memorable experience

**EVERY EXHIBITOR ON THE FAIR FLOOR MUST SUBMIT AN APPLICATION.
NO APPLICATION—NO ACCESS.**

- **SET UP DAY, TUESDAY OCT. 24TH, 12:30 - 5:30PM**
- **FAIR DAY, WEDNESDAY OCT. 25TH, PLEASE BE AT YOUR BOOTH BY 8:30AM**
- **BOOTH TEARDOWN STARTS AT 3 PM. NO EXCEPTIONS.**

After you have filled out the **Exhibitor's Application** and **Signed and Dated the Exhibitor Agreement** —

**MAIL YOUR APPLICATION, EXHIBITOR AGREEMENT & CHECK to:
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